



CITY OF NEW ALBANY
Office of the Building Commissioner
Phone: (812) 948-5333 | Fax: (812) 948-5325
Web: www.cityofnewalbany.com

REQUEST FOR FINAL INSPECTION & CERTIFICATE OF OCCUPANCY

I request that a Final Inspection be made at:

Site Address: _____

Contractor Type: GENERAL ELECTRIC H.V.A.C. PLUMBING

Company: _____

Permit #: _____

City License #: _____

This building is complete and ready for a Final Inspection. I request that a Certificate of Occupancy be issued once compliance with applicable Indiana Building Codes has been verified.

I understand that this building or tenant space shall not be occupied until a Certificate of Occupancy has been issued.

Signed: _____ Date: _____

GENERAL CONTRACTORS: If you would like to receive a copy of the Certificate of Occupancy, please include your mailing address of fax number in the space below:

